

REGULATION ON THE VOLUNTEERING ACTIVITY

Art. 1. This document regulates the volunteering activity within the RoNeuro Institute, the Center for Research and Diagnosis of Neurological Diseases, hereinafter referred to as the "Institute", part of the Foundation for the Study of Nano-neuro-sciences and Neuro-regeneration, with its headquarters in Cluj-Napoca, Mircea Eliade Street, no. 37.

Art. 2. The institute offers an educational platform for applicative activities in the medical field, of which the volunteer benefits by acquiring specific data, knowledge and skills.

Art. 3. Volunteering is based on the following principles:

1. Volunteering is organized according to the provisions of Law 78/2014
2. Volunteering is an activity of public interest, unpaid and based on the freely agreed decision of the volunteer.
3. The participation of people in the volunteering activities is made on the basis of equal opportunities and without discrimination.
4. The volunteering activity is carried out on the basis of a voluntary agreement, signed in written form, in Romanian, between the volunteer and the Institute.
 - a) The volunteering agreement is registered in the register of volunteers.
 - b) The volunteering agreement is accompanied by the volunteer card and the volunteer protection sheet.

General rules regarding the volunteering activity

Art. 4. Any person who cumulatively accomplishes the following conditions may be a volunteer within the Institute:

- a. He/she is part of a legal professional group (doctors, students, nurses, psychologists, etc.).
- b. He/she agrees to carry out volunteering activities.
- c. He/she has an adequate health status, certified on the basis of medical certificate issued by the general physician.

Art. 5.

1. The selection of candidates for volunteering is made on the basis of an interview, occasion with which:
 - a) He/she will prove that he/she accomplishes the conditions stipulated in Art. 4,



letters a, b, and c.

- b) He/she draws up the volunteering application in the content of which he/she will necessarily choose to participate in a research project and a working group, existing within the Institute.
2. The candidate selection committee will analyze the applications and present them to the Chairman of the Board of Directors, Professor Dr. MUREȘANU FIOR DAFIN, to decide on their admission or rejection.
 3. The candidate selection committee has the opportunity to refuse the application of a volunteer.
 4. The candidate selection committee has the following composition:
 - Loredana Cremenițchi - medical manager
 - Ștefan Strilciuc - executive director/volunteer coordinator
 - Ioana Oloeriu Mureșanu - researcher
 - Codruța Bîrle - researcher
 - Cristian Andriescu - assistant manager
 5. The file of the candidate for volunteering shall be drawn up, which shall include the following:
 - Volunteer application;
 - Curriculum vitae;
 - Study papers (baccalaureate, bachelor's degree, master's degree, etc.);
 - Record from the place of work/faculty attending;
 - Record from the general physician;
 - Evaluation following the interview;
 - Selection Commission conclusions;
 6. The documents in point 5 shall be presented to the Chairman of the Board of Directors or his legal substitute, who will sign the volunteering agreement, the confidentiality agreement and the job description.

Art. 6. The Institute, through the volunteer coordinator, will evaluate the activity of the volunteer on a quarterly basis in terms of carrying out the tasks assumed through the application and the volunteering agreement and will propose the continuation or, as the case may be, the cessation of volunteering.

Art. 8 Responsibilities of the Institute

1. In relation to the volunteer, the Institute defines the following institutional framework:



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- a) The Institute establishes the organization and functioning of the volunteering activity.
- b) Prior to the start of the volunteering activity, a copy of the volunteering agreement, confidentiality agreement and job description will be handed to the volunteer.
- c) He ensures the conduct of volunteering activities under the leadership of a coordinator.

- d) He provides initial volunteer training on:
 - The structure and activities of the Institute;
 - Volunteer's rights and obligations;
 - Internal regulations;
- e) He keeps the records of the volunteers, the duration and the type of activities carried out by them.
- f) The institute controls the way the tasks are performed by the volunteer, through the volunteer coordinator.
- g) During the volunteering period or at the end of the volunteering period, at the volunteer's request, the Institute issues a volunteer certificate.

Art.10. Volunteer's obligations

- a) To accomplish the tasks set by the Institute.
- b) To maintain the confidentiality of the information to which he has access both during the volunteering period and after its termination.
- c) To inform his temporary unavailability to volunteer.
- d) In performing the volunteering activities, he is subordinated to the volunteer coordinator.
- e) The volunteer is obliged to comply with the decisions of the Board of Directors.

Art. 11. Volunteer's Rights

- a) The right to request the issuance of the volunteer certificate.
- b) If the activities performed are meritorious, the volunteer can benefit from the following types of support for educational and vocational training:
 - Participation in local, national or international educational events, organized by the Institute or its partners.
 - Introduction as a co-author in the specialized publications, for the research projects in which he was involved and had a substantial contribution.

Final Provisions

Art. 12. In the event that the volunteer causes harm to third parties, the Institute will be jointly and severally liable with the volunteer, under the conditions of law or of the volunteering agreement, if these have not been determined solely by the volunteer's fault.

Art. 13. The liability for non-execution or improper execution of the volunteering agreement is subject to the provisions of the Civil Code.

PROFFESOR DR. MUREȘANU FIOR DAFIN

The Chairman of the European Federation of Neuro-Recovery Societies (EFNR)
Chairman of the Communication Committee of EAN
Co-Chairman of the Scientific Panel for Neuro-Recovery of EAN
Former Chairman of the Romanian Neurology Society
Coordinator of the Department of Neuro-science at the University of Medicine and
Pharmacy "Iuliu Hațieganu", Cluj-Napoca, Romania
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Research and Diagnostic Center, Cluj-Napoca, Romania
Chairman of the Society for the Study of Neuro-protection and Neuro-plasticity
(SSNN)